



MICHELLE LUJAN GRISHAM
GOVERNOR

ANNA SILVA
ACTING CABINET SECRETARY

DOROTHY MENDONCA
DIRECTOR
STATE PURCHASING DIVISION

State of New Mexico
General Services Department

ADMINISTRATIVE SERVICES DIVISION
(505) 827-2000

FACILITIES MANAGEMENT DIVISION
(505) 827-2141

PURCHASING DIVISION
(505) 827-0472

RISK MANAGEMENT DIVISION
(505) 827-2036

STATE PRINTING & GRAPHIC SERVICES BUREAU
(505) 476-1950

TRANSPORTATION SERVICES DIVISION
(505) 827-1957

DATE: January 30, 2026

TO: Executive Branch Agencies

FROM: Dorothy Mendonca, State Purchasing Agent

SUBJECT: End of Fiscal Year Deadlines for General and Professional Services

State Purchasing is providing the following schedule to ensure contract awards and extensions are in place for general services (for goods and services) and Professional Service Contracts. This schedule will allow agencies to accept goods and services for FY26 expenditures and to have procurements in place for FY27. In keeping with this schedule, we ask that you anticipate your needs and available budget in advance of the dates shown and plan accordingly in submitting procurement requests and professional service contracts. This information will also impact FY27 contract submission for an effective date of July 1, 2026.

Type of Request:

Deadline:

Requests for Proposals requiring award through SPD for FY27 that need a July 1 start date. (**Please be advised: RFPs that require several edits or redrafts cannot be guaranteed an award by July 1, 2026. Agencies are required to utilize the RFP Template from the SPD Website.)	Tuesday, March 3, 2026
Invitations to Bid over \$60,000	Thursday, March 19, 2026
Sole Source Procurements (including the 30-day posting period being completed) and GSA Requests	Friday, March 27, 2026
Last day to submit any new contracts to CRB utilizing FY26 Funds	Friday, May 1, 2026
Last day to submit/email extensions of existing contracts expiring June 30, 2026. This applies to ANY contract or amendment that is set to expire June 30, 2026.	Monday, May 11, 2026

Extensions of existing contracts expiring June 30, 2026	Tuesday, May 12, 2026
Federal Funded Procurements by September 30, 2026 deadline (non RFP Based Procurements)	Tuesday, June 2, 2026
Last day to submit FY27 contracts to CRB to receive and effective date of July 1, 2026	Wednesday, July 1, 2026
Last day to resubmit FY27 contracts originally received by July 1, 2026 but rejected by CRB to receive effective date of July 1, 2026	Friday, July 24, 2026