

NEW MEXICO COUNCIL FOR PURCHASING
FROM PERSONS WITH DISABILITIES

AGENDA REGULAR MEETING

June 28, 2023, 1:30 PM

New Mexico Commission for the Blind
Skills Center
2200 Yale Blvd SE
Albuquerque, NM 87106

To Participate by Phone, Members of the Public May Call: 1-877-853-5257 and use Meeting ID 88295350131
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If you require meeting materials or encounter any difficulties participating, please contact Sandra Lucero at
505-345-1540 or slucero@horizonsofnewmexico.org

1. Call to Order
2. Roll Call
3. Introduction of Guests and Staff
4. Approval of Possible Changes to the Order of the Agenda and Possible Tabling of Agenda Items
5. Approval of the Minutes of the Regular Meeting of June 14, 2023
6. Chair Update, Kathleen Pinyan
7. Central Nonprofit Agency Update, Matt Loehman
8. Approval of Service Contracts

*Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

*Note: Please contact Horizons of New Mexico for meeting materials or additional information about any contracts listed on the agenda.

a) New Contracts \$5,000 and Under

1. Eleventh Judicial District Attorney and member Adelante Development Center; Document Destruction Services, Farmington -- \$2,888.94

b) New Contracts Over \$5,000

1. New Mexico Department of Transportation and member Clearly Clean Janitorial Service; Janitorial Services, District 3, Albuquerque -- \$55,877.28
2. New Mexico Department of Health and member Marathon Janitorial; Janitorial Services, Northwest Valley Public Health Office, Albuquerque -- \$21,624.00
3. New Mexico Department of Health and member Marathon Janitorial; Janitorial Services, Southwest Valley Public Health Office, Albuquerque -- \$24,946.56
4. City of Las Cruces and member Tresco; Janitorial Services and Grounds Maintenance, Las Cruces International Airport -- \$78,901.20

c) FY 24 Renewal Contracts \$5,000 and Under

1. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Albuquerque: FY 23 -- \$2,487.81, FY 24 -- \$2,647.68
2. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Disability Determination Services, Multiple Locations: FY 23 -- \$13,794.34, FY 24 -- \$4,407.72
3. New Mexico Worker's Compensation Administration and member Adelante Development Center; Document Destruction Services, Albuquerque: FY 23 -- \$1,924.33, FY 24 -- \$2,596.32
4. Mid-Region Council of Governments and member Crystal Clear Maintenance; Janitorial Services, Rio Metro, Albuquerque: FY 23 -- \$3,659.52, FY 24 -- \$3,765.12
5. New Mexico Department of Health and member My Bug Guyz; Pest Control Services, Scientific Laboratory Division, Albuquerque: FY 23 -- \$3,444.96, FY 24 -- \$4,163.76
6. New Mexico Department of Game and Fish and member Tresco; Grounds Maintenance, Las Cruces: FY 23 -- \$3,093.72, FY 24 -- \$3,978.24

d) FY 24 Renewal Contracts Over \$5,000

1. City of Albuquerque and members Adelante Development, Crystal Clear Maintenance, and LifeROOTS; Janitorial Services, Citywide: FY 23 -- \$2,491,358.76, FY 24 -- \$2,356,406.76
2. Doña Ana County and member Adelante Development Center; Mailing Services, Doña County Treasurer: FY 23 -- \$30,938.48, FY 24 -- \$38,751.88
3. Los Alamos Public Schools and member Adelante Development Center; Document Destruction Services, Los Alamos: FY 23 -- \$4,217.95, FY 24 -- \$5,430.36
4. New Mexico Department of Cultural Affairs and member Adelante Development Center; Janitorial Services, Museum Resources Division, Santa Fe: FY 23 15,782.64, FY 24 -- \$18,170.40
5. New Mexico Department of Game and Fish and member Adelante Development Center; Janitorial Services, Santa Fe: FY 23 -- \$86,256.72, FY 24 -- \$88,809.36
6. New Mexico Department of Transportation and member Adelante Development Center; Janitorial Services, General Office Complex, Santa Fe: FY 23 -- \$340,658.76, FY 24 -- \$340,956.00
7. New Mexico Department of Transportation and member Adelante Development Center; Rest Area Maintenance, District 5: FY 23 -- \$517,774.509, FY 24 -- \$536,135.88

8. New Mexico Department of Veterans Services and Adelante Development Center; IT – Web Programmer, Albuquerque: FY 23 -- \$7,749.00, FY 24 -- \$8,505.0
9. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services, Income Support Division, Bernalillo: FY 23 -- \$5,459.67, FY 24 -- \$5,536.00
10. New Mexico Law Offices of the Public Defender and member Adelante Development Center; Document Destruction Services, Multiple Locations: FY 23 -- \$13,944.39, FY 24 -- \$13,885.68
11. New Mexico Taxation and Revenue Department and member Adelante Development Center; Document Destruction Services, Multiple Locations: FY 23 -- \$15,891.32, FY 24 -- \$34,910.24
12. San Juan College and member Adelante Development Center; Document Destruction Services, Farmington: FY 23 -- \$6,127.32, FY 24 -- \$6,495.36
13. New Mexico Department of Health and member ARCA; Janitorial Services, Scientific Laboratory Division, Albuquerque: FY 23 -- \$333,240.36, FY 24 -- \$349,693.32
14. New Mexico Energy, Minerals, and Natural Resources Department and member CARC; Janitorial Services, Living Desert Museum, Carlsbad: FY 23 -- \$37,029.72, FY 24 -- \$39,973.20
15. Bernalillo County and member Clearly Clean Janitorial Service, Midtown Office, Albuquerque: FY 23 -- \$25,675.08, FY 24 -- \$27,323.28
16. City of Albuquerque and member Clearly Clean Janitorial Service; Janitorial Services, Gibson Health Hub: FY 23 -- \$64,159.85, FY 24 -- \$353,863.39
17. Mid-Region Council of Governments and member Clearly Clean Janitorial Service; Janitorial Services, Workforce Connection, Rio Rancho: FY 23 -- \$11,124.24, FY 24 -- \$11,711.64
18. New Mexico Children, Youth, and Families Department and member Clearly Janitorial Service; Janitorial Services, Juvenile Justice Services, Albuquerque: FY 23 -- \$23,744.40, FY 24 -- \$25,024.20
19. New Mexico Department of Health and member Clearly Clean Janitorial Service; Janitorial Services, Northeast Heights Public Health Office: FY 23 -- \$16,920.36, FY 24 -- \$17,833.32
20. New Mexico Department of Health and member Clearly Clean Janitorial Service; Janitorial Services, Midtown Public Health Office, Albuquerque: FY 23 -- \$47,403.24, FY 24 -- \$53,092.56
21. New Mexico Department of Homeland Security and Emergency Management and member Clearly Clean Janitorial Service; Janitorial Services, Santa Fe: FY 23 -- \$46,421.76, FY 24 -- \$52,164.72
22. New Mexico Department of Public Safety and member Clearly Janitorial Service; Janitorial Services, New Mexico State Police, Edgewood: FY 23 -- \$9,203.76, FY 24 -- \$9,642.00
23. New Mexico Department of Public Safety and member Clearly Janitorial Service; Janitorial Services, New Mexico State Police, Los Lunas: FY 23 -- \$11,576.40, FY 24 -- \$12,201.72
24. New Mexico Department of Public Safety and member Clearly Janitorial Service; Janitorial Services, New Mexico State Police, Albuquerque: FY 23 -- \$22,697.64, FY 24 -- \$23,894.16
25. Mid-Region Council of Governments and member Crystal Clear Maintenance; Janitorial Services, Albuquerque: FY 23 -- \$39,858.84, FY 24 -- \$41,009.04
26. New Mexico Department of Health and member Crystal Clear Maintenance; Janitorial Services, Southside WIC, Santa Fe: FY 23 -- \$23,251.30, FY 24 -- \$23,897.90
27. New Mexico Worker's Compensation Administration and member Crystal Clear Maintenance; Snow Removal, Albuquerque: FY 23 -- \$12,567.36, FY 24 -- \$12,930.00
28. New Mexico Worker's Compensation Administration and member Crystal Clear Maintenance; Grounds Maintenance, Albuquerque: FY 23 -- \$16,511.88, FY 24 -- \$22,344.96
29. New Mexico Worker's Compensation Administration and member Crystal Clear Maintenance; Janitorial Services, Albuquerque: FY 23 -- \$66,435.60, FY 24 -- \$68,353.84
30. New Mexico Department of Health and member My Bug Guyz; Pest Control Services, Los Lunas Community Program, Los Lunas: FY 23 -- \$13,285.44, FY 24 -- \$13,668.96

31. New Mexico Department of Game and Fish and member My Bug Guyz; Pest Control Services, Santa Fe: FY 23 -- \$9,647.76, FY 24 -- \$9,926.16
32. New Mexico General Services Department and member My Bug Guyz; Pest Control Services, Pinetree Complex, Albuquerque: FY 23 -- \$13,259.40, FY 24 -- \$13,244.76
33. New Mexico Department of Transportation and member Tobosa; Rest Area Maintenance, District 2: FY 23 -- \$453,025.80, FY 24 -- \$510,188.88
34. New Mexico Department of Cultural Affairs and member Tresco; Janitorial Services, New Mexico Space History Museum, Alamogordo: FY 23 -- \$53,838.12, FY 24 -- \$56,995.68
35. New Mexico Department of Health and member Tresco; Grounds Maintenance, Roswell: FY 23 -- \$6,699, FY 24 -- \$7,001.04
36. New Mexico Department of Health and member Tresco; Janitorial Services, Southwest Region Public Health Division, Multiple Locations: FY 23 -- \$101,561.50, FY 24 -- \$100,224.24
37. New Mexico Department of Public Safety and member Tresco; Janitorial Services, New Mexico State Police, Hobbs: FY 23 -- \$14,994.72, FY 24 -- \$16,981.56
38. New Mexico Department of Public Safety and member Tresco; Janitorial Services and Grounds Maintenance, New Mexico State Police, Roswell: FY 23 -- \$22,978.20, FY 24 -- \$24,728.16
39. New Mexico Department of Public Safety and member Tresco; Janitorial Services and Grounds Maintenance, New Mexico State Police, Carlsbad: FY 23 -- \$22,601.12, FY 24 -- \$24,912.24
40. New Mexico Department of Public Safety and member Tresco; Janitorial Services and Grounds Maintenance, New Mexico State Police, Deming: FY 23 -- \$19,810.32, FY 24 -- \$25,572.60
41. New Mexico Department of Public Safety and member Tresco; Janitorial Services and Grounds Maintenance, New Mexico State Police, Socorro: FY 23 -- \$24,346.80, FY 24 -- \$26,479.80
42. New Mexico Department of Public Safety and member Tresco; Janitorial Services and Grounds Maintenance, New Mexico State Police, Las Cruces: FY 23 -- \$63,679.08, FY 24 -- \$68,365.56
43. New Mexico Department of Transportation and member Tresco; Janitorial Services, Solano Complex, Las Cruces: FY 23 -- \$40,686.24, FY 24 -- \$42,861.84
44. New Mexico Department of Transportation and member Tresco; Rest Area Maintenance, District 1: FY 23 -- \$2,914,573.84, FY 24 -- \$3,062,103.00
45. Mid-Region Council of Governments and member Unlimited Office Management Systems; Janitorial Services, Workforce Connections, Los Lunas: FY 23 -- \$8,459.68, FY 24 -- \$13,260.84
46. New Mexico Department of Cultural Affairs and member Unlimited Office Management Systems; Janitorial Services, National Hispanic Cultural Center: FY 23 -- \$51,519.90, FY 24 -- \$113,868.60
47. New Mexico Department of Military Affairs and member Unlimited Office Management Systems; Janitorial Services, Bataan Museum, Santa Fe: FY 23 -- \$15,129.36, FY 24 -- \$15,156.24
48. New Mexico Department of Military Affairs and member Unlimited Office Management Systems; Janitorial Services, Facility Maintenance Shops, Multiple Locations: FY 23 -- \$102,633.60, FY 24 -- \$105,514.08
49. New Mexico Department of Military Affairs and member Unlimited Office Management Systems; Janitorial Services, Santa Fe County: FY 23 -- \$169,654.00, FY 24 -- \$169,461.48
50. Public Employees Retirement Association of New Mexico and member Unlimited Office Management Systems; Janitorial Services, Santa Fe: FY 23 -- \$66,669.60, FY 24 -- \$77,389.92

e) Changes & Increases

1. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Public Health Division, Four Counties: Current -- \$2,382.36, New -- \$2,704.80

9. Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

a) New Service Contracts Directly Distributed Under CNA Authority

1. New Mexico Early Childhood Education and Care Department and Administration and member Adelante Development Center; Document Destruction Services, Santa Fe -- \$617.22
2. City of Albuquerque and member DigiPros; Printing Services, Department of Senior Affairs -- \$39.60
3. City of Albuquerque and member Greetings, Etc.!.; Printing Services, Planning Department -- \$281.30
4. City of Albuquerque and member Greetings, Etc.!.; Printing Services, Planning Department -- \$536.13
5. City of Albuquerque and member Greetings, Etc.!.; Printing Services, Planning Department -- \$1,792.38

b) FY 24 Renewal Service Contracts Directly Distributed Under CNA Authority

1. Bernalillo County and member Adelante Development Center; Document Destruction Services, Behavioral Health, Albuquerque: FY 23 -- \$339.90, FY 24 -- \$353.88
2. City of Santa Fe and member Adelante Development Center; Document Destruction Services, Finance Department: FY 23 -- \$581.32, FY 24 -- \$651.84
3. Cien Aguas International School and member Adelante Development Center; Document Destruction Services, Albuquerque: FY 23 -- \$312.69, FY 24 -- \$326.64
4. Eighth Judicial District Attorney and member Adelante Development Center; Document Destruction Services, Taos: FY 23 -- \$661.52, FY 24 -- \$732.32
5. Eighth Judicial District Court and member Adelante Development Center; Document Destruction Services, Taos: FY 23 -- \$1,248.67, FY 24 -- \$1,388.22
6. EMW Gas Association and member Adelante Development Center; Document Destruction Services, Estancia: FY 23 -- \$316.99, FY 24 -- \$330.96
7. El Camino Housing Authority and member Adelante Development Center; Document Destruction Services, Belen: FY 23 -- \$316.99, FY 24 -- \$349.20
8. First Judicial District Attorney and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$869.54, FY 24 -- \$992.88
9. Los Puentes Charter School and member Adelante Development Center; Document Destruction Services, Albuquerque: FY 23 -- \$172.93, FY 24 -- \$172.52
10. Mid-Region Council of Governments and member Adelante Development Center; Document Destruction Services, Workforce Connection, Los Lunas: FY 23 -- \$202.37, FY 24 -- \$216.36
11. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Albuquerque: FY 23 -- \$202.37, FY 24 -- \$216.36
12. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Children's Behavioral Health, Santa Fe: FY 23 -- \$316.99, FY 24 -- \$330.96
13. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Information Technology Division, Albuquerque: FY 23 -- \$316.99, FY 24 -- \$330.96

14. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Protective Services Bureau, Albuquerque: FY 23 -- \$316.99, FY 24 -- \$330.96
15. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Human Resources: FY 23 -- \$627.11, FY 24 -- \$661.92
16. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Office of the Secretary, Santa Fe: FY 23 -- \$627.11, FY 24 -- \$661.92
17. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Protective Services, Santa Fe: FY 23 -- \$1,005.99, FY 24 -- \$1,061.64
18. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Santa Fe County, Santa Fe: FY 23 -- \$1,005.99, FY 24 -- \$1,061.64
19. New Mexico Commission for Deaf and Hard of Hearing and member Adelante Development Center; Document Destruction Services, Albuquerque: FY 23 -- \$316.99, FY 24 -- \$330.96
20. New Mexico Corrections Department and member Adelante Development Center; Document Destruction Services, Re-Entry Division, Albuquerque: FY 23 -- \$333.90, FY 24 -- \$353.88
21. New Mexico Department of Cultural Affairs and member Adelante Development Center; Document Destruction Services, National Hispanic Cultural Center, Albuquerque: FY 23 -- \$335.19, FY 24 -- \$349.20
22. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Administration Services Division, Santa Fe: FY 23 -- \$316.77, FY 24 -- \$330.96
23. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Family Planning, Santa Fe: FY 23 -- \$339.90, FY 24 -- \$353.88
24. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Public Health Office, Socorro: FY 23 -- \$316.79, FY 24 -- \$357.83
25. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Pharmacy, Santa Fe: FY 23 -- \$333.90, FY 24 -- \$432.72
26. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Office of the General Counsel: FY 23 -- \$627.11, FY 24 -- \$661.92
27. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Turquoise Lodge Hospital, Albuquerque: FY 23 -- \$741.03, FY 24 -- \$775.88
28. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Director's Office, Santa Fe: FY 23 -- \$1,268.95, FY 24 -- \$1,303.68
29. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Medical Cannabis Program: FY 23 -- \$971.99, FY 24 -- \$1,323.84
30. New Mexico Department of Higher Education and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$524.60, FY 24 -- \$580.32
31. New Mexico Department of Homeland Security and Emergency Management and member Adelante Development Center; Document Destruction Services, Socorro: FY 23 -- \$432.72, FY 24 -- \$503.88
32. New Mexico Department of Public Safety and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$926.49, FY 24 -- \$961.26
33. New Mexico Department of Veterans Services and member Adelante Development Center; Document Destruction Services, Albuquerque: FY 23 -- \$557.62, FY 24 -- \$661.92

34. New Mexico Department of Workforce Solutions and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$316.99, FY 24 -- \$326.64
 35. New Mexico Early Childhood Care and Education Department and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$397.87, FY 24 -- \$432.72
 36. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services, Human Resources, Santa Fe: FY 23 -- \$316.99, FY 24 -- \$330.96
 37. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services, Behavioral Health, Santa Fe: FY 23 -- \$352.02, FY 24 -- \$386.88
 38. New Mexico Medical Board and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$864.16, FY 24 -- \$895.92
 39. New Mexico Office of the Superintendent of Insurance and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$316.99, FY 24 -- \$661.92
 40. New Mexico Tech and member Adelante Development Center; Document Destruction Services, Information Technology Department, Socorro: FY 23 -- \$559.48, FY 24 -- \$573.48
 41. Mesalands Community College and member Adelante Development Center; Document Destruction Services, Tucumcari: FY 23 -- \$864.13, FY 24 -- \$992.88
 42. San Miguel County and member Adelante Development Center; Document Destruction Services, Sheriff's Office, Las Vegas: FY 23 -- \$559.48, FY 24 -- \$573.48
 43. San Miguel County and member Adelante Development Center; Document Destruction Services, Detention Center, Las Vegas: FY 23 -- \$559.48, FY 24 -- \$895.92
 44. Sierra County and member Adelante Development Center; Document Destruction Services, Truth or Consequences: FY 23 -- \$664.32, FY 24 -- \$817.43
 45. Torrance County and member Adelante Development Center; Document Destruction Services, Assessor's Office, Estancia: FY 23 -- \$316.99, FY 24 -- \$330.96
 46. Torrance County and member Adelante Development Center; Document Destruction Services, Finance Department, Estancia: FY 23 -- \$316.99, FY 24 -- \$330.96
 47. Torrance County and member Adelante Development Center; Document Destruction Services, Treasurer's Office, Estancia: FY 23 -- \$316.99, FY 24 -- \$330.96
 48. Torrance County and member Adelante Development Center; Document Destruction Services, Clerk's Office, Estancia: FY 23 -- \$559.48, FY 24 -- \$661.92
 49. Torrance County and member Adelante Development Center; Document Destruction Services, Sheriff's Office, Estancia: FY 23 -- \$627.11, FY 24 -- \$661.92
 50. Turquoise Trail Charter School and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$627.11, FY 24 -- \$707.76
 51. Valencia County and member Adelante Development Center; Document Destruction Services, Older American Program, Belen: FY 23 -- \$202.63, FY 24 -- \$216.36
 52. New Mexico Human Services Department and member My Bug Guyz; Pest Control Services, Income Support Division, Bernalillo: FY 23 -- \$1,775.04, FY 24 -- \$1,826.28
- c) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need, or in Cases of State or National Emergency

(none)

10. Discussion of Adding Temporary Staffing Services as a Suitable or Permissible Service

11. Report to Council of State Purchasing Division Determinations of Significant Adverse Impact

* New Mexico Department of Transportation

* New Mexico Children, Youth, and Families Department

12. Discussion and Approval of Changes to the Council's Adverse Impact Procedure

13. Subcommittee Updates

14. Open Public Forum and Public Comments

15. Council Discussion

16. Suggested Agenda Items for Future Meetings

17. Date and Location of Next Meeting

18. Adjourn