State of New Mexico  
General Services Department  
Statewide Price Agreement

Awarded Vendor  
0000043671  
Professional Business Systems, Inc.  
1909 Carlisle Blvd. NE  
Albuquerque, NM 87110  

Telephone No.  (505) 265-2925

Title:  General Purpose Commercial Information Technology Equipment, Software, and Services

Term:  April 19, 2019 thru April 4, 2024

This Price Agreement is made subject to the “terms and conditions” shown on the reverse side of this page, and as indicated in this Price Agreement.

Accepted for the State of New Mexico  

[Signature]

New Mexico State Purchasing Agent  

Date: 4/18/19

Purchasing Division, 1100 St. Francis Drive, PO Box 6850, Santa Fe, NM 87502-6850 (505) 827-0472
State of New Mexico  
General Services Department  
Purchasing Division  
Price Agreement #: 90-000-19-00055

Establish a Price Agreement based on GSA Contract # **GS-35F-0416P** for General Purpose Commercial Information Technology Equipment, Software and Services.

This Price Agreement may be extended if the GSA Contract is extended, upon approval of all parties.

Contract orders shall be issued only to vendor(s) shown under this Price Agreement. Prices shall be equal to or less than the price stipulated under the above listed GSA Contract.

Agencies must verify that items being purchased, rented, etc., are listed on the above referenced GSA. Only those items listed may be placed on contract orders under this Price Agreement. A complete copy of the GSA catalog must be retained by the using agency for auditing purposes. Trade-ins are not allowed under this Price Agreement.

Vendors under this Price Agreement are required to furnish a complete copy of the GSA catalog to the using agency upon request. Vendors must certify upon request that only those products, supplies or services accepted by the federal government are included in GSA price list.

State and local government catalogs are not acceptable.

Note: all terms and conditions established in the referenced GSA and by the New Mexico State Purchasing Agent shall prevail.

Executive Branch Agencies must enter into the proper contractual agreement to hire a contractor to have the contractor begin work.

The PROPER CONTRACTUAL AGREEMENT could be:

1) a written contract on the Department of Information Technology template if IT services or goods are being purchased;
2) a written contract on the Department of Finance and Administration’s Professional Services Agreement template if professional services are being purchased; or
3) Purchase Order (where no professional services, IT services or goods, or some general services are being purchased).

The Contractor agrees to provide a utilization report to the agreement administrator in accordance with the following schedule:

<table>
<thead>
<tr>
<th>Period End</th>
<th>Report Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 30</td>
<td>October 31</td>
</tr>
<tr>
<td>December 31</td>
<td>January 31</td>
</tr>
<tr>
<td>March 31</td>
<td>April 30</td>
</tr>
<tr>
<td>June 30</td>
<td>July 31</td>
</tr>
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</table>

Sample Reports can be found at: [http://www.generalservices.state.nm.us/statepurchasing/resourcesandinformation.aspx#Vendors](http://www.generalservices.state.nm.us/statepurchasing/resourcesandinformation.aspx#Vendors)

Email completed reports to: GSD.QuarterlyUsageR@state.nm.us

The periodic report shall include the gross total sales for the period subtotaled by procuring agency name. The report shall be accompanied with a check payable to the State Purchasing Division for an amount equal to three quarters of one percent (0.75%) of the total sales for the period.

This agreement is not intended to be used to procure “Open Market” items.
**State of New Mexico**
**General Services Department**
**Purchasing Division**
**Price Agreement #: 90-000-19-00055**

<table>
<thead>
<tr>
<th>Item</th>
<th>Approx Qty</th>
<th>Unit</th>
<th>Article and Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>1</td>
<td>Ea.</td>
<td>General Purpose Commercial Information Technology Equipment, Software and Services</td>
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</tr>
</tbody>
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***1 Item Total***
MEMORANDUM

April 16, 2019

To: Professional Business Systems, Inc.

From: Mr. Mark Hayden, Acting Director, State Purchasing Division


Please be advised the State Purchasing Agent is willing to establish a Price Agreement based upon your willingness to extend your GSA pricing, terms and conditions based on Federal Supply Schedule GS-35F-0416P to the State of New Mexico subject to the following requirements:

1. Purchases based on 13-1-129 (A)(1) NMSA 1978 do not reflect actual purchases from a General Services Administration (GSA) contract, the vendor must agree to remit the 0.75% Industrial Funding Fee to the State of New Mexico, State Purchasing Division, on a quarterly basis to offset contract administration costs.

2. Along with submitting the required fee, the vendor must also agree to, and actually supply the State of New Mexico, State Purchasing Division a quarterly usage report broken out, at a minimum, to the state agency and local public body level in accordance with the following schedule:

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If you agree to the above conditions please sign at the space provided below and email back to Yuliastuti.Wulanadi@state.nm.us. If you have any further concerns please contact Yuliastuti Wulanadi (505) 827-0485.

By signing this document you are certifying that you have the authorization to bind your company.

Your immediate attention to this matter is greatly appreciated.

[Signature]

ANTONIO ORTIZ JR.  
Print Name

[Signature]

PRESIDENT  
Title

Date

4/16/19

1100 ST. FRANCIS DRIVE, P.O. BOX 6850 SANTA FE, NM 87502 · (505) 827-0472 · FAX (505) 827-2484

WWW.GENERALSERVICES.STATE.NM.US/STATEPURCHASING