State of New Mexico
General Services Department

Statewide Price Agreement

Awarded Vendor
0000047292
Desert Paper and Envelope Company, Inc.
2700 Girard Blvd. NE
Albuquerque, NM 87107-1846

Telephone No. (800) 228-2298

Price Agreement Number: 60-000-16-00055
Payment Terms: See Contract
F.O.B.: See Contract
Delivery: See Contract

Ship To:
All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.

Procurement Specialist: Gabriel Aragon
Telephone No.: (505) 827-0610

Invoice:
As Requested

Title: Custom Envelopes and Custom Printing

Term: March 31, 2016 – February 29, 2020

This Price Agreement is made subject to the “terms and conditions” shown on the reverse side of this page, and as indicated in this Price Agreement.

Accepted for the State of New Mexico

[Signature]

New Mexico State Purchasing Agent

Date: 03/29/2016

Purchasing Division, 1100 St. Francis Drive, PO Box 6850, Santa Fe, NM 87502-6850 (505) 827-0472
Establish a Price Agreement based on GSA Contract # GS-02F-0119W for Custom Envelopes and Custom Printing.

This Price Agreement may be extended if the GSA Contract is extended, upon approval of all parties.

Contract orders shall be issued only to vendor(s) shown under this Price Agreement. Prices shall be equal to or less than the price stipulated under the above listed GSA Contract.

Agencies must verify that items being purchased, rented, etc., are listed on the above referenced GSA. Only those items listed may be placed on contract orders under this Price Agreement. A complete copy of the GSA catalog must be retained by the using agency for auditing purposes. Trade-ins are not allowed under this Price Agreement.

Vendors under this Price Agreement are required to furnish a complete copy of the GSA catalog to the using agency upon request. Vendors must certify upon request that only those products, supplies or services accepted by the federal government are included in GSA price list.

State and local government catalogs are not acceptable.

Note: all terms and conditions established in the referenced GSA and by the New Mexico State Purchasing Agent shall prevail.

Executive Branch Agencies must enter into the proper contractual agreement to hire a contractor to have the contractor begin work.

The PROPER CONTRACTUAL AGREEMENT could be:

1) a written contract on the Department of Information Technology template if IT services or goods are being purchased;
2) a written contract on the Department of Finance and Administration’s Professional Services Agreement template if professional services are being purchased; or
3) Purchase Order (where no professional services, IT services or goods, or some general services are being purchased).

The Contractor agrees to provide a utilization report to the agreement administrator in accordance with the following schedule:

<table>
<thead>
<tr>
<th>Period</th>
<th>Report Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 30</td>
<td>October 31</td>
</tr>
<tr>
<td>December 31</td>
<td>January 31</td>
</tr>
<tr>
<td>March 31</td>
<td>April 30</td>
</tr>
<tr>
<td>June 30</td>
<td>July 31</td>
</tr>
</tbody>
</table>

The periodic report shall include the gross total sales for the period subtotaled by procuring agency name. The report shall be accompanied with a check payable to the State Purchasing Division for an amount equal to three quarters of one percent (0.75%) of the total sales for the period.

This agreement is not intended to be used to procure “Open Market” items.
<table>
<thead>
<tr>
<th>Item</th>
<th>Approx Qty</th>
<th>Unit</th>
<th>Article and Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td></td>
<td></td>
<td>Custom Envelopes and Custom Printing</td>
<td></td>
</tr>
</tbody>
</table>

*** | Item Total ***